

APPROVED

**MINUTES**  
**CARROLL SOIL CONSERVATION DISTRICT**  
**BOARD OF SUPERVISOR'S MEETING**  
**October 19, 2017**

Chairman Myron Frock called the meeting to order at 7:00pm at the Carroll Soil Conservation District Office in Westminster, Maryland. The following were present:

Board Chairman Myron Frock  
Board Vice-Chairman Greg Dell  
Board Treasurer Donald Maring  
Board Supervisor Chris Weaver

Board Supervisor Stacy Sellers  
Extension Agent Peter Coffey  
Soil Conservationist Jennifer Kemp  
District Manager Ed Null

**MINUTES**

Board Vice Chairman Greg Dell made a motion to approve the August meeting minutes as emailed. The motion was seconded by Board Supervisor Chris Weaver and was passed.

**TREASURERS REPORT**

Board Treasurer Donald Maring gave the Treasurer's Report, breakdown of District's Equipment Account and the following list of bills to be approved for payment.

W.B. Mason - office supplies	\$108.88
Mid-Atlantic Soil Health Conference registration - M Tracey	\$75.00
Mid-Atlantic Soil Health Conference registration - E Hoff	\$75.00
U of MD Dairy Field Day - S Nash	\$11.54
Carroll County Government - Postage	\$147.06
Staples - office supplies	\$87.99
DLT Solutions - AutoCAD renewal	\$693.57
Eva's Bookkeeping Service - MDA audit	\$695.00
Bay Trust Planner payroll 9/7/17-9/20/17	\$1,053.70
Bay Trust Planner payroll 9/21/17-10/4/17	\$1,053.70
Baughner Enterprises Inc - CSCD cost share payment	\$4,085.19
Verizon - fax line	\$87.98
Gay Teada - payment for work in Frederick (MASCD reimbursing)	\$2,920.00
3rd qtr District Supervisor expenses - MF	\$378.71
3rd qtr District Supervisor expenses - GD	\$289.28
3rd qtr District Supervisor expenses - DM	\$408.30
3rd qtr District Supervisor expenses - CW	\$398.66
3rd qtr District Supervisor expenses - SS	\$203.54
Comptroller of MD - withholding tax 3rd qtr - Bay Trust Planner	\$552.60
TOTAL	\$13,325.70

Account Breakdown - Reported on balances in accounts. Board Treasurer Donald Maring moved to approve payment of bills. The motion was seconded by Board Supervisor Chris Weaver and the motion was passed.

**BUDGET**

Board Treasurer Donald Maring reported on the following: Bounced check by for payment of seed drill rental has

been taken care of, renter paid CSCD in cash; Envirothon Contribution Request Letters signed and ready to go out.

### **CHAIRMAN'S REPORT**

Chairman Myron Frock reported on the following: Board of Directors Meeting in Davidsonville on 10/24/17 attended; Annual Meeting minutes from August were emailed, report from resolution committee: Nutrient Management Plan consultant to provide requested elements for eligibility in MACS programs and farm stewardship and soil health certification being encouraged; CSCD Cost Share has 7 claims to be paid; planning December luncheon being planned, will be held 9am on 12/14/17; Next Board Meeting will be November 16<sup>th</sup>, 2017.

### **EDUCATION**

Board Supervisor Stacy Sellers reported on the following: Envirothon Instructional Day is 10/24/17 and Envirothon Competition Day is 4/17/18; News Articles.

### **EQUIPMENT**

Board Supervisor Chris Weaver reported on the following: Repairs made to Frontier Drill, individual who returned drill with damage to be billed; seed drills no longer available to residents outside of Carroll County.

### **PERSONNE**

Board Vice-Chairman Greg Dell reported on the following: 2017 District Cooperator of the Year will be Carolyn Krome as nominated by Board Supervisor Chris Weaver and seconded by Board Treasurer Donald Maring; candidates needed for associate supervisor positions; Job Openings.

### **EXTENSION**

Extension Agent Peter Coffey reported on the following: list of all winter meetings distributed.

### **MACS**

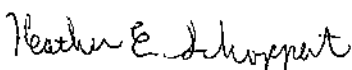
A motion was made by Board Vice-Chairman Greg Dell to approve the 5 MACS applications. It was seconded by Board Supervisor Chris Weaver and the motion was passed.

### **NRCS/USDA**

Soil Conservationist Jennifer Kemp reported on the following: Soil health certification training attended by Soil Conservationist Jennifer Kemp, Eric Hoff and Mike Tracey by Pennsylvania NRCS discussed the importance of nutrient uptake in Cover Crop to improve the soil structure; major topic of discussion at upcoming Board of Directors Meeting on 10/24 will be the proposals made to the governor concerning what changes will be made to the MACS program and how it will affect CREP programs; EQIP application deadline is 12/15/17 and applications are available at CSCD; Partnership meeting addressed MACS being out of money; NWQI program is moving forward.

At 8:07pm, a motion to adjourn the meeting was made by Board Vice-Chairman Greg Dell. The motion was seconded by Board Supervisor Chris Weaver and passed.

Respectfully submitted,

  
Heather E. Schoppert